

ROSEDALE SPORTS CLUB (TRADING) LIMITED

ANDREWS LANE, CHESHUNT, HERTS, EN7 6TB

HALL HIRE BOOKING CONTRACT

Date of function / / 26

Full name of hirer ID Check Y / N

Postal address

..... Postcode.....

Phone number

Email address

Nature of function Number of Guests

Catering Req'd Yes

Hall hire fee **£400** Security Deposit **£100** TOTAL **£500**

OR IF Self (or Outside)-Catering (NO kitchen access) ie RSCT Catering Req'd No

Hall hire fee **£450** Security Deposit **£100** TOTAL **£550**

Deposit paid £ Balance to pay £ By / / 26

Rosedale Staff signature

I confirm I am eighteen years of age or older and that I have read, understand and accept the Guideline Sheet and Terms & Conditions (overleaf) and that I accept responsibility for the behaviour of and any damages caused by my guests.

Signature of Hirer Date / / 26 Hirer's bank details (return of security deposit)

Sort Code Account No Name on

A/C.....

General Manager: Kevin Henley 07805 518509 khenley@rosedalesportsclub.co.uk



Cheshunt Rugby
Football Club



Rosedale
Bowls Club



Cheshunt Rosedale
Cricket Club

GENERAL MANAGER: KEVIN HENLEY TEL: 01992 623983 MOB: 07805 518509
EMAIL: [KHENLEY@ROSEDALESportsCLUB.CO.UK](mailto:khenley@rosedalesportsclub.co.uk)

ROSEDALE SPORTS CLUB (TRADING) LIMITED

ANDREWS LANE, CHESHUNT, HERTS, EN7 6TB

Terms & Conditions of Hire

1. This agreement is made between the hirer and the management of Rosedale Sports Club (Trading) to hire an indoors space only. In the event of any dispute the decision of the Management is final. This hire agreement does not include any use of outdoor space beyond the balcony other than guests accessing the hall from the car parks. All children must be kept within the party and remain supervised at all times. If parents will not control their children we will stop the DJ and/or close the bar until this is resolved. RSC Ltd will accept no liability for any injury to an unsupervised child if they injure themselves on our grounds, especially in the dark.
2. A deposit of £100 is required to confirm the booking unless the booking is made less than six months before the function in which case the full hire fee is payable upon booking. For bookings made for more than six months in the future, the deposit must be followed by full payment of the balance six months prior to the event.
3. On top of the hire fee an additional £100 security deposit is also required, which is refunded to the hirer after the event subject to our T&C's having been complied with and no damages incurred. In the event of unacceptable behaviour from guests the bar will be closed and the event cancelled forthwith with the loss of all payments made, but any bar tabs must be paid before leaving or they will be treated as theft(s). If we need to use a "bodily fluid spill kit" £25 minimum will be deducted will be deducted from the refund.
4. Payments can be made cash or card over the bar or by cheque or transfer to **Rosedale Sports Club (Trading) Limited 23 05 80 55048312** quoting the event date as the reference please.
5. ONLY alcoholic and soft drinks purchased from the bar may be consumed and anyone bringing their own will be asked to stop immediately and either have the drinks removed and held until the end or be asked to leave if they persist. If own drinks are brought in the hirer loses their security deposit as "corkage" and, if this continues, the bar will be closed and the event cancelled forthwith with the loss of all payments made but any bar tabs must be paid before leaving or they will be treated as theft(s).
6. Anyone appearing to be under the age of 25 years will be challenged to prove they are legally allowed to purchase alcohol and smokers must use designated smoking areas only (NOT just stand outside external doors).
7. Cancellation less than six months prior to a booking forfeits all monies paid as booking deposit and/or hire fees although the security deposit is refundable. At the discretion of the management an alternative date can be chosen to transfer the function to.
8. The Club has in house Caterers who can provide excellent food. Hirers may choose to provide their own food but it should be noted that although NO kitchen prep, refrigeration or crockery & cutlery are available here for outside catering. You need to bring everything with you and we only provide the tables to put it on. There is a £50 'supplementary' hire charge to cover the extra set-up, cleaning and loss of revenue. We would also draw your attention to the safety rules regarding permitted times for food sitting un-refrigerated.
9. The hirer will observe all conditions and restrictions as may be prescribed by any Act of parliament, by-law, regulations or licence in relation to the use of the hall and will keep the Management and staff indemnified against any penalties, damages, costs, claims, actions or expenses that may be incurred by them owing to any breach, non-observance or non-performance of any such condition or restriction as aforesaid by the hirer.
10. Party decorations must be pre-approved by the management. Banners/posters etc must NOT be stuck to walls, and table confetti is NOT allowed, nor confetti cannons... unauthorised usage will result in a clear up charge of £25 minimum deducted from any refund.
11. Disc jockeys or live performers are permitted but are the total responsibility of the hirer. Early set up may be allowed at the discretion of the management dependent upon usage of the hall prior to the function. "Sensible" sound levels must be maintained and the Management reserve the right to request "turning down" or "reducing bass" etc and hirers must be prepared to have the disco shut down if requests are not complied with.
12. After the event it is the responsibility of the hirer to clear away uneaten food, litter etc and to leave the hall in a presentable fashion. Should this not be done, the security deposit may be withheld.
13. The Club accept NO responsibility whatsoever for any loss or damage of articles left unattended in the hall or vehicles parked by anyone attending the function.



Cheshunt Rugby
Football Club



Rosedale
Bowls Club



Cheshunt Rosedale
Cricket Club

GENERAL MANAGER: KEVIN HENLEY TEL: 01992 623983 MOB: 07805 518509
EMAIL: KHENLEY@ROSEDALESPORTSCLUB.CO.UK