

HALL HIRE BOOKING CONTRACT

Date of function / / 2

Full name of hirer

Postal address

..... Postcode.....

Phone number

Email address

Nature of function

Number of Guests

Entertainment provided

Hall hire fee £350 Security Deposit £100 TOTAL £450

Deposit paid £ Balance to pay £ By / / 2

Rosedale Staff signature

I confirm I am eighteen years of age or older and that I have read, understand and accept the Guideline Sheet and Terms & Conditions (overleaf) and that I accept responsibility for the behaviour of and any damages caused by my guests.

Signature of Hirer Date / / 2

Hirer's bank details (for return of security deposit)

Sort Code - - Account No.

TERMS & CONDITIONS OF HIRE

1. This agreement is made between the hirer and the management of Rosedale Sports Club.
2. A deposit of £100 is required to confirm the booking. If the booking is made less than six months before the function the full hire fee is payable upon booking. For bookings made for more than six months in the future, the deposit must be followed by full payment of the balance six months prior to the event.
3. On top of the hire fee an additional £100 security deposit is also required, which is refunded to the hirer after the event subject to our T&C's having been complied with and no damages incurred.
4. Only alcohol and soft drinks purchased from the bar may be consumed and anyone bringing their own will be asked to stop and either have the drinks removed or be asked to leave if they persist.
5. Anyone appearing to be under the age of 25 years will be challenged to prove they are legally allowed to purchase alcohol and smokers must use designated smoking areas only (NOT just stand outside external doors).
6. Cancellation less than six months prior to a booking forfeits all monies paid as booking deposit and/or hire fees although the security deposit is refundable. At the discretion of the management an alternative date can be chosen to transfer the function to.
7. The Club has in house Caterers who can provide excellent food. Hirers may choose to provide their own food but it should be noted that NO kitchen prep, refrigeration or crockery & cutlery are available here for outside catering. We would also draw your attention to the safety rules regarding permitted times for food sitting un-refrigerated.
8. The hirer will observe all conditions and restrictions as may be prescribed by any Act of parliament, by-law, regulations or licence in relation to the use of the hall and will keep the Management and staff indemnified against any penalties, damages, costs, claims, actions or expenses that may be incurred by them owing to any breach, non-observance or non-performance of any such condition or restriction as aforesaid by the hirer.
9. Party decorations must be pre-approved by the management. Banners/posters etc must NOT be stuck to walls, and table confetti is not allowed.
10. Disc jockeys or live performers are permitted but are the total responsibility of the hirer. Early set up may be allowed at the discretion of the management dependant upon usage of the hall prior to the function.
11. The Club as a whole accept NO responsibility whatsoever for any loss or damage of articles whatsoever placed or left in the hall by anyone attending the function.